



EEPC INDIA (Formerly Engineering Export Promotion Council)  
Sponsored by Ministry of Commerce & Industry, Government of India  
(An ISO 9001: 2008 organisation), CIN : U51900WB1955NPL022644

EEPC::MM::RCMC::2016 / 4  
SEC INDIA PRIVATE LIMITED  
B-6/7, SITE - 5  
KASNA INDUSTRIAL AREA  
GREATER NOIDA  
GREATER NOIDA - 201308  
UTTAR PRADESH  
Phone: 0120-2341391  
Website: www.sec-india.com

Date : 01-07-16

Dear Sir,

**Sub : Registration under Export Import Policy for registered exporters.**

Kindly refer to your application for registration with EEPC INDIA under the Foreign Trade Policy.

We are pleased to enclose original Registration-cum-Membership Certificate No. 101/M27939 dated 01-07-16 issued in your favour. We would request you to kindly quote Registration-cum-Membership Certificate No. 101/M27939 in your future correspondence with the Council.

According to the provisions of the Foreign Trade Policy and Hand Book of Procedure Vol. 1, it is mandatory for the exporter to furnish regular monthly returns/details of his export commodity to the concerned registering authority in accordance with the area of his operation. Members are requested to submit monthly export returns (specimen copy enclosed) to the Council latest by 15th of following month, even in respect of "Nil" exports.

Please note that it is also obligatory on the part of the registered exporters to inform in case of change in ownership, constitution, name or address within a period of one month from the date of such change.

Yours sincerely,

( Rakesh Suraj )

REGIONAL DIRECTOR

Encl: as above

P.S.: Application page for hosting your homepage on EEPC NET is enclosed, which is an additional facility for nominal charges of Rs. 2,500/- and 15% service tax per annum.

क्षेत्रीय कार्यालय: वन्दना बिल्डिंग (सातवां तल), ११ टॉलस्टॉय मार्ग, नयी दिल्ली ११० ००१, इन्डिया  
फोन: ११ ११ २३३१ ४१७१/७४ फैक्स: ११ ११ २३३१ ७७१५

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E-mail : eepcrodel@eepcindia.net

Regd. and Head Office: Vanijya Bhawan (1st Floor), International Trade Facilitation Centre, 1/1 Wood Street, Kolkata 700 016, India